

Daily Activity Planner

Day:

Time	Scheduled	Accomplished	Mins.	Distractions/Serendipity
6:00				
7:00				
8:00				
9:00				
10:00				
11:00				
12:00				
1:00				
2:00				
3:00				
4:00				
5:00				
6:00				
7:00				
8:00				
9:00				
10:00				
11:00				

Distractions: Activities/events/conditions hindered my work.

Serendipity: Unexpected welcome events/conditions.

Most important goal to complete today: